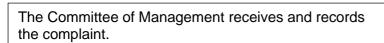
LODGMENT AND ASSESSMENT

You prepare and send to the Committee of Management of the Association a letter of complaint which you have signed.





The Committee of Management undertakes an initial. assessment:

If appropriate, the Committee of Management may inform you that the complaint cannot be pursued and may be better addressed through through another process.

The Committee of Management will receive the complaint as the disciplinary committee if on the face of it, the complaint is within their remit and likely to lead to a disciplinary process.

INVESTIGATION OF COMPLAINT

The disciplinary committee investigates the matter.



The disciplinary committee decides whether to continue with the investigation:

- is the matter better dealt with through a mediation?
- Is it subject of legal proceedings?
- If there sufficient reliable evidence?
- Has the complainant provided enough information and evidence?

The disciplinary committee decides whether the matter is capable of:

- reprimand, warn, suspend or sanction;
- expulsion; and
- the disciplinary committee has power to act on it;

The member is invited to respond as directed.



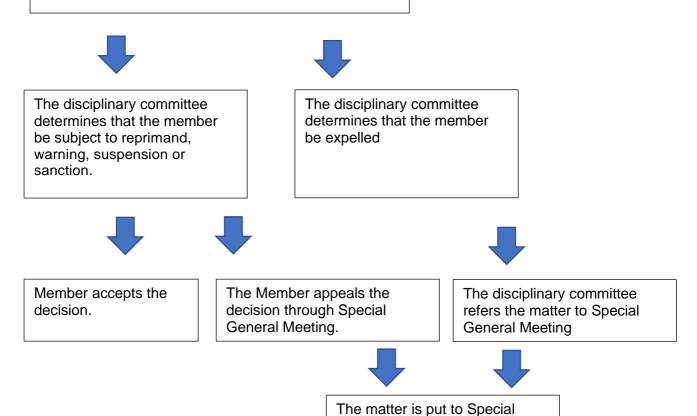
The disciplinary committee determines to:

- cease its investigation;
- decides not to act on the complaint;
- does not arrange for another process, such as mediation;

It provides the complainant and the Member complained of with written confirmation of this decision.

DETERMINATION OF THE MATTER

The disciplinary committee determines the disciplinary action it proposes to take.



General Meeting for decision.

Club's Appeal Board

